

National Chiao Tung University  
 Department of Transportation & Logistics Management  
 Regulations of Thesis Review and Oral Defense of Master's Program

Stipulated at the 4<sup>th</sup> Academic Affairs Meeting in Academic Year 2012 (19 December 2012)

Amended at the 5<sup>th</sup> Academic Affairs Meeting in Academic Year 2015 (08 January 2015)

Amended at the 4<sup>th</sup> Academic Affairs Meeting in Academic Year 2016 (07 December 2016)

Article 1. Master students may apply for graduation if their thesis should pass the following four stages in the review procedure:

- (1) Thesis proposal signed by the advisor for approval should be submitted to the master thesis advisor for reviewing.
- (2) Midterm thesis progress report signed by the advisor for approval should be submitted to the master thesis advisor for reviewing. Students who do not pass the review of stage (1) should not apply for the review of stage (2).
- (3) Final thesis progress report signed by the advisor for approval should be submitted to the master thesis advisor for reviewing. Students who do not pass the review of stage (2) should not apply for the review of stage (3).
- (4) Thesis draft signed by the advisor for approval should be submitted to Oral Defense Committee for degree defense. Students who do not pass the review of stage (3) should not apply for the review of stage (4).

Article 2. The methods, members, application deadlines, and operation deadlines of the four stages in the review procedure aforementioned are listed as follows in principle:

Type	Proposal Review		Midterm Report Review		Final Report Review		Oral Defense of Thesis	
Method	Written Report		Written Report		Written Report		Paper-based Exam and Oral Defense	
Member	Advisor Thesis Review Committee		Advisor Thesis Review Committee		Advisor		Oral Defense Committee	
Semester of Conduction	1st Semester	2nd Semester	2nd Semester	1st Semester	2nd Semester	1st Semester	2nd Semester	1st Semester
Application deadline	September 30th	April 15th	February 15th	September 15th	April 25th	November 25th	May 20th	December 20th
Completed Job deadline	October 15th	April 30th	February 28th	September 28th	May 10th	December 10th	June 15th	January 15th

Article 3. Master students who change their thesis advisor should also change their thesis title, and re-apply for all stages in the review procedure listed in Article 1. The chairperson of the department shall determine the members, application deadlines, and operation deadlines of the review procedure on the basis of the thesis progress.

Article 4. The committee members of oral defense for master thesis should consist of three or more teachers who are from NCTU, external assistant professors or above. The list of members should be recommended by the advisor and submitted to the Committee of Institute Affairs for examination.

Article 5. The opinions of the thesis proposal and the midterm thesis progress review should be provided for students' reference after being organized by the TLM office. The results of the midterm thesis progress reviews should be organized by the TLM office, submitted to the Committee of Departmental Affairs for examination, and ensured by each advisor to propose the list of master candidates applying for oral defense.

Article 6. The results of oral defense should be generated from a single evaluation based on the average scores given by all members present. The result of the oral defense, fail or pass, should be performed in accordance with related regulations.

Article 7. The Regulations and their revisions will be implemented after being passed at the Committee of Institute Affairs of Department of Transportation & Logistics Management. The same procedure will be applied if the regulation is amended.